

Minutes of a Regular Session of the
Board of Commissioners of the Lemont Park District
Held on September 26, 2023, at 6:00 p.m.
Canal Center, 55 Stephen Street, Lemont, IL 60439

CALL TO ORDER – President McAdam called the meeting to order at 6:00 p.m.

ROLL CALL – Commissioner Richmond, Commissioner Scarlati, Commissioner Wagner, Commissioner Mescher, President McAdam. Also in attendance were Executive Director Louise Egofske, and staff Jason Khuen, Anthony Morelli, Carrie Dellamano, Christine Aguirre, Josephine Wimunc, Greg Hooper, Pedro Flores, Lauren Raspanti, Lisa Dian and Carlene Dickman as recording secretary.

PLEDGE OF ALLEGIANCE – Led by President McAdam.

CHANGE TO AGENDA – None

RECOGNITION OF VISITORS – None to address the board.

COMMUNICATIONS – In the packet – Public Meeting Notice Letter for Bambrick Park Annexation into Village of Lemont, Lemont High School Educational Foundation Fundraiser thank you, Lemont PTO thank you. Louise commended the staff for their role in facilitating the event for them.

VALUES IN ACTION, DISTINGUISHED SERVICE AND COMMUNITY SPOTLIGHT AWARDS – Lisa Dian read the Values in Action Award for Peter Conser. Lisa Dian also read the information for the following staff for years of service: Mrs. Terry Mazur, preschool instructor, was recognized for 15 years of service; Mrs. Nicole Matson, preschool instructor, was recognized for 5 years of service; and Shannon Boyle, Masters Swim Coach, was recognized for 5 years of service. Staff members recognized for the Values in Action and Distinguished Service were not in attendance.

CONSENT AGENDA – The following items were presented to the board as consent:

- C.1 – Approval of Minutes – August 22, 2023 Regular Board Meeting
- C.2 – Approval of Minutes – September 12, 2023 – Public Meeting for LWCF Grant Application, Decennial meeting on Local Efficiency and Committee of the Whole Meeting
- C.3 – Approval of August 2023 Treasurer's Report
- C.4 – Approval of September 2023 Payables in the amount of \$2,483,221.99

Commissioner Richmond made a motion to approve the consent agenda as presented, with a second by Commissioner Scarlati.

Roll Call – Ayes – Commissioners Richmond, Scarlati, Mescher, Wagner, McAdam
Nays – None

BOARD BUSINESS -

President's Comments –

Discussion – Playground Safety Surfaces – President McAdam mentioned discussions from the ADA Transition Plan Community Meeting, the items that came out of the meeting and what a great job staff did. There was a short discussion regarding moving forward with phasing out wood chips at parks and looking at alternative surfaces moving forward. Some parks may have a mixture of surfaces if needed.

President McAdam also mentioned that in visiting The CORE on a regular basis, that the CORE Desk staff are the nicest and friendliest staff. He likes the way they greet everyone who comes through the door. Please pass along to them that they make The CORE a very friendly place for all patrons.

Commissioners Comments – None

ACTION ITEMS –

E.1 – Authorize staff to execute the purchase of two precast dugouts from Norwalk Concrete Industries for a grand total of \$61,125.00

Commissioner Richmond asked about the quote. Jason mentioned that if we use vendors that are part of the Sourcewell Plan, which is our joint purchasing plan, we don't need to have multiple quotes since they have already been determined to have the best prices based on their specs. Louise mentioned that this is an industry standard.

Commissioner Wagner made a motion to authorize staff to execute the purchase of two precast dugouts from Norwalk Concrete Industries for a grand total of \$61,125.00, with a second by Commissioner Mescher.

Roll Call – Ayes – Commissioners Wagner, Mescher, Richmond, Scarlati, McAdam
Nays – None

E.2 – Approval of Lemont Bromberek Combined School District 113a Intergovernmental Agreement

There was discussion and clarification regarding if a false alarm goes off, who is responsible. The party who sets off the alarm is responsible. This is a new comprehensive agreement with no amendments and shows how well both parties work together.

Commissioner Wagner made a motion to approve the Lemont Bromberek Combined School District 113a Intergovernmental Agreement, with a second by Commissioner Scarlati.

Roll Call – Ayes – Commissioners Wager, Scarlati, Mescher, Richmond, McAdam
Nays – None

STAFF AND COMMITTEE REPORTS –

EXECUTIVE DIRECTOR'S REPORT – Executive Director thanked the board for their time over the last few weeks with all of the meetings. She mentioned that she hopes the board has an opportunity to see the status of Athens Park. Working directly with Paul Hanley from Beyond Your Base and Carrie preparing final materials for the capital campaign. Materials will begin being distributed in the next few days. We are still tweaking the letter with our financial consultant. This has been a great experience and we are excited about it. Next, we will be working on the PowerPoint presentation for the community meetings. Would like to set up a call with the Cook County Assessors office to clarify language for the materials. There was discussion regarding what materials would be sent, how they would be sent and to whom they would be sent. We will also be placing a new page on the Lemont Park District website that will contain all of the information from the materials so we can direct people to our website for more information. Louise mentioned that at the last staff meeting that she presented the capital campaign information so staff would be aware and have talking points and know where to direct calls and questions.

RISK MANAGEMENT/HUMAN RESOURCES REPORT – Christine Aguirre mentioned that the Wellness Committee kicked off with a presentation regarding nutrition on Friday, September 15th. The Wellness Committee also held a walking challenge from September 17th-23rd. We hope to have quarterly speakers

and incorporate all of this with our PATH app. The committee hopes to put together a recipe book. Colleen collected all of the documentation needed and submitted for a PDRMA Wellness Grant. This Saturday, September 30th, the Lemont Park District will be receiving the Lemont Fire District's Fire Prevention Leadership Award, at the Lemont Fire Department Open House. This will take place at approximately 1 p.m. This is something we can add to our local efficiency report showing our great partnership with the Lemont Fire District. Louise congratulated staff on earning this award.

INTERGOVERNMENTAL – Nothing to report at this time.

MARKETING AND RECREATION REPORT – Carrie Dellamano mentioned that we are moving forward with the new Twitter which is X for our social media platform. The Marketing Team is meeting regularly and coming up with a plan for the next phase of marketing initiatives. We will be cleaning up our Facebook account and moving all pages to one Lemont Park District Facebook page. We will then have "groups" for The CORE, Dolphins, Master, etc. We are also working on cleaning up various signage throughout The CORE and looking to see what we can put on the wall. President McAdam mentioned that Downers Grove switched over to Threads. Lauren Raspanti thought this would also be a good social media platform to use. Commissioner Wagner mentioned using "Hootsuite" which would link all pages together and we would only need to make one post and it would go to all platforms connected to it. Lauren Raspanti said she would look into this. In the Recreation Department, we are excited to welcome Pedro Flores Jr. as our new Athletic Supervisor. Pedro will be handling all youth leagues, athletic contractual programs and hopes to bring back adult basketball and volleyball in the future. Marie Piotrowski will be leaving the district and we will be recruiting for her position in the very near future. We wish Marie well. Greg Hooper mentioned that we did a little research regarding our preschool enrollment and found that Happy Hands enrollment is identical to our enrollment for the core classes. We do offer enrichment classes which they do not so that does boost our enrollment. Happy Hands has seen the same trends as we have which is a slow decline in enrollment. We are only down seven students in enrollment from the 2022-2023 school year. Both the Lemont Park District Preschool Academy and Happy Hands are seeing more enrollments in the District 113a preschool programs. For the two-year-old program, we have a ratio of 1-4 and Happy Hands has a ratio of 1-8.

Lauren Raspanti gave a synopsis for the 2023 Quarryman Challenge. We were waiting on a few outstanding invoices so that is why there was a delay in final information. The information Lauren provided compared budgets, expenses, revenue, runner registrations and demographics as well as sponsorships and donations. Lauren is already in contact with CARA to get the race back on the CARA circuit for 2024. The board was very appreciative of the Quarryman Dashboard of information that Josephine put together. Commissioner Mescher suggested some new items to consider for next year such as additional entertainment along the route in the form of local school band participants and possibly selling a table to organizational groups for promotion of Girl Scouts, Lemont Junior Woman's Club, etc. It was mentioned that all proceeds from the Quarryman Challenge are used towards downtown recreation and other recreation. We are working with the Village of Lemont to decide on the best use of the money.

FACILITIES REPORT – Anthony Morelli thanked Pedro, Greg and Lisa for their help in recruiting referees for the NFL Flag Football League. He also thanked the Maintenance Team for their hard work in getting the fields ready for the flag football season. Anthony spoke about the new IGA with District 113a and how it is a 5-year agreement, similar to the LHS IGA. Regarding credit card conversions, we are at 850, and would like to hit 950-1000 by the end of the month. He thanked staff for reaching out to members for their credit card updates and to Colleen and Kristy for all of the reporting. There was discussion regarding the flag football staff referees and how they can handle any issues with coaches and/or parents. They can reach out to Pedro with any questions, concerns or issues during or after games. MODs are also here to help if need be. Pedro would like to send out a survey regarding the program at the end of the season and would like to do this with other programs as well.

FITNESS REPORT – Nothing to add.

AQUATICS REPORT – Nothing to add.

MAINTENANCE REPORT – Jason Khuen mentioned that there were 11 parties that picked up bid documents for Athens Park, 3 parties attended the onsite meetings. The site clearing will help in the bid process and Studio GC recommended this as well. Jason met with Paul from Parkreation regarding Connemara Park. Jason gave a few options for the park with additional features such as a tower, rail rider, walkway and ramps. Staff discussed the options presented. At Gleneagles, the work continues on the park via the builder's contractor. We will not take possession of that park for quite some time, possibly sometime in 2024. We will work with the contractor to keep the park safe and secure with all of the housing construction and traffic in the park area. We will put together some community messaging for social media. We will be taking possession of Copper Ridge soon. President McAdam mentioned that local neighborhoods do not have access to get to Gleneagles and will need to work on getting some sidewalks to the community.

FINANCE REPORT – No updates at this time other than the budget process continues.

POLICY & PROCEDURE – Nothing to add at this time.

UNFINISHED BUSINESS – Executive Director Louise Egofske mentioned that she and Christine sent out six RFPs for legal services and have received all six back. Christine helped put together a matrix that will be shared with the committee showing highlights and options. A decision will be made after the interview process.

NEW BUSINESS – None

President McAdam stated that the next Lemont Park District Board Meeting will be held on Tuesday, October 24, 2023, 6 p.m., at the Lemont Park District Canal Center, 55 Stephen Street, Lemont.

ADJOURN TO CLOSED SESSION – Not needed this evening.

FINAL ADJOURNMENT – Commissioner Wagner made a motion to adjourn with a second by Commissioner Richmond. All Ayes, motion carried.

The meeting was adjourned at 7:12 p.m.



President



Secretary