

Minutes of a Regular Session of the
Board of Commissioners of the Lemont Park District
Held on November 8, 2022, 6:00 p.m.
At Safety Village, 55 Stephen Street, Lemont, IL 60439

CALL TO ORDER – President McAdam called the meeting to order at 6:02 p.m.

ROLL CALL – President McAdam, Commissioner Wagner, Commissioner Mescher, Commissioner Richmond, Commissioner Scarlati. Also in attendance were Executive Director Louise Egofske, and staff Carrie Dellamano, Anthony Morelli, Jason Khuen, Christine Aguirre, Lisa Dian, Colleen Ganzer, Joe Loburgio and Carlene Dickman as recording secretary.

PLEDGE OF ALLEGIANCE – Led by President McAdam

CHANGE TO AGENDA – We will continue the budget presentation after communications.

ACTION ITEMS –

Public Hearing for the Truth in Taxation Levy Ordinance - President McAdam opened the Public Hearing for the Truth in Taxation Levy Ordinance at 6:05 p.m. for its 2022 taxes payable in 2023. Truth in Taxation hearings are only required by state law for requests in excess of 105% over the previous year's levy extension. The Lemont Park District is estimating an 8.40% overall increase over the prior year and is holding this hearing as a sign of "good" governance to allow open communication and transparency. The requested increase is projected to capture any new construction within the District and maintain operating costs that will be impacted due to inflation. Costs that will be impacted include salary and benefits, utilities and purchases of goods and services. The actual tax operating levy extension will be limited to the 5.0% CPI increase and any additional increase relative to new construction within the District boundaries. Are there any questions?

Executive Director Louise Egofske stated that she did not receive any inquiries from the public regarding the notice for the Truth in Taxation Hearing.

Public Comment for Hearing – None

Close of Public Hearing – President McAdam closed the Public Hearing at 6:07 p.m.

The budget workshop and discussion continued at 6:08 p.m. The Budget and Appropriation Ordinance will be adjusted for one line item. There was discussion regarding a few items relating to the budgeting costs/spending/revenue. President McAdam asked if we could purchase a sign that shows that Safety Village is a Lemont Park District facility. The budget workshop presentation ended at 6:35 p.m. Regular Board Meeting business continued at 6:35 p.m.

COMMUNICATIONS – Letter in the packet from PDRMA for financial reimbursement for 2022 Starfish Aquatics Lifeguard Audits.

VALUES IN ACTION, DISTINGUISHED SERVICE AND COMMUNITY SPOTLIGHT AWARDS - Lisa Dian presented the Values In Action Award to Joe Loburgio for going above and beyond in his job.

Executive Director Louise Egofske mentioned that we received a letter from PDRMA for financial reimbursement for the 2022 Starfish Aquatics Lifeguard Audits. She also mentioned that we received a refund check from PDRMA for \$11,000 for lower-than-expected insurance costs from 2021.

CONSENT AGENDA – The following items were presented to the board as consent:

- 4.1 Action – Approval of Minutes – October 25, 2022 Regular Meeting
- 4.2 Action – Approval of October 2022 Treasurer’s Report
- 4.3 Action – Approval of November 2022 Payables

Commissioner Wagner made a motion to approve the Consent Agenda as presented, with a second by Commissioner Richmond.

Roll Call – Ayes – Commissioners Wagner, Richmond, Scarlati, McAdam, Mescher
Nays – None

BOARD BUSINESS –

President’s Comments – President McAdam thanked everyone for putting the budget together and for the presentation by Executive Director Louise Egofske. President McAdam wished staff a Happy Thanksgiving.

Commissioners Comments – Commissioner Wagner and the board members congratulated Executive Director Louise Egofske for winning the Employee of the Year for the Lemont Park District. She will be recognized at the Heritage Corridor Business Alliance Best of Lemont Awards next week. Executive Director Louise Egofske said she is overwhelmed by the support and couldn’t do this without all of the staff.

STAFF AND COMMITTEE REPORTS –

EXECUTIVE DIRECTOR’S REPORT – Executive Director Louise Egofske mentioned that we received our Distinguished Accreditation evaluation comments back and they are included in the board packet. She thanked all staff for working on the budget. She participated in the PDRMA Property Casualty program last week and put a letter in the board packet for review. She mentioned that if we are going to change from PDRMA we would have to pass a resolution in 2023. She does not recommend we change from PDRMA. The contract will renew for another 3 full years in 2023 for both the Health & Property/Casualty Programs.

6.1a UPDATE – Staff is recommending a Public Hearing for the Budget & Appropriation Ordinance FY 2023 – we will present for approval at the December 13, 2022 regular meeting.

6.1b Action – Approval of Resolution #2022-12 Authorizing the form of Budget and Appropriation FY 2023 for public inspection and setting forth date for public hearing on same. Commissioner Richmond made a motion, with a second by Commissioner Scarlati to approve Resolution #2022-12 Authorizing the form of Budget and Appropriation FY 2023 for public inspection and setting forth date for public hearing on same.

Roll Call – Ayes - Commissioners Richmond, Scarlati, Mescher, Wagner, McAdam
Nays – None

6.1c Update – Public Hearing for BINA – Executive Director Louise Egofske mentioned that we will conduct the hearing for the BINA bond issuance not to exceed \$670,000 at the December 13th meeting. A public notice will be posted in the December 2nd issue of the Suburban Life newspaper.

6.1d Update – Pay Grade Structure Increase – Executive Director Louise Egofske mentioned that we will adjust and update the pay grade structure to adjust for inflation and ask for approval for the ranges for full-time salaries. We are waiting to hear back from HR Source for more information.

6.1e Update – Approval of Resolution #2022-11 to approve the Board Meeting Schedule for 2023 – Executive Director Louise Egofske mentioned this will be recommended for approval at the December 13, 2022 regular meeting.

6.1f - Risk Management/Human Resources Report – Christine Aguirre mentioned that we did hear back from PDRMA regarding an MFA (multi-factor authentication) rebate and that we received a \$1,250 rebate check. We were only 1 of 22 districts that applied for this. She also thanked Colleen and Lisa for all of their hard work on the new Paycom system. We are excited about this transition.

INTERGOVERNMENTAL – Executive Director Louise Egofske participated, along with other Lemont agencies, in the Lemont Fire Department strategic planning meeting this week. The Lemont Fire Department staff are at The CORE this week for three days. Facilities Director Anthony Morelli mentioned that he will be looking for approval of an IGA for District 210 in December. At first glance, he doesn't see a lot changing right now but looking at the fees. Executive Director Louise Egofske mentioned that we charge District 210 by the hour for indoor pool usage, which is an hourly rate based on guards, supplies, etc. She mentioned that we pay to use the Lemont High School Performing Arts Center for dance recitals. Our IGA with District 210 is different than our IGA with District 113a. For District 113a use, we clean areas we use but pay no rental or usage fees. Commissioner Scarlati asked about the site plan for Athens Park and if the band shell is in part of Phase 2 and it was confirmed. Commissioner Richmond asked about lighting for Athens Park. Executive Director Louise Egofske mentioned that we are trying to find the most economical way to have power/lighting in spaces. The parking lot will have lighting.

MARKETING AND RECREATION REPORT – Carrie Dellamano congratulated Lauren and Rob Raspanti on their new baby girl born on October 29th. Frigid 5K early registration ended on 11/6 but online registration will close on 11/26. Those who register now are not guaranteed a race hoodie. As of today, we had 230 runners, we had 226 participants in the 2021 Frigid 5K. We are planning for 300 runners for the Frigid 5K. Carrie also mentioned that a sponsorship was secured for the Quarryman Challenge with Pollyanna. We plan to market the Quarryman Challenge at the Frigid 5K in December. Carrie thanked Louise and the board for all of their support.

FACILITIES REPORT – Anthony Morelli mentioned that he is working with Miguel Granados to offer flag football at the district next fall with NFL 360 play program. Anthony and Miguel met with the Lemont Hornets regarding this new offering for us since the Lemont Hornets currently offer flag football that travels from town to town. The Lemont Hornets gave us their support in offering a flag football league. Discussion about lighting for practices at the plateau. Anthony mentioned that we are moving along with the Virtuagym app and hope to roll it out to our members before the end of the year. Anthony mentioned that we will be able to add marketing for our programs and events in the app.

FITNESS REPORT – Nothing to add.

AQUATICS REPORT – Nothing to add.

MAINTENANCE REPORT – Jason Khuen said that the NFC fitness court is installed. Contractor is working on landscaping and the benches and garbage cans hope to be in by the end of the week. The contractor is supplied by the Village of Lemont. The official ribbon cutting will take place on the same day as the Lemont St. Patrick's Day parade at 11 a.m. We will have a CORE promotion flash sale for those who attend and give them a CORE guest pass to try out The CORE fitness center.

PARK UPDATES – Jason Khuen presented some photos of the upcoming Gleneagles Park with some adjustments. Showed photos of the park that was picked for installation and thanked the board for their input. Jason also showed a photo of the 131st Street property along with a draft design put together by Hitchcock Design of what we could do with the property including soccer fields, restrooms, concessions, park, a shelter and parking. This draft design showed what we could do with 10 acres. He also showed a complex in Ohio that was 14 acres, just for ideas. Currently soccer games are held at Bambrick Park. If we moved soccer to the new 131st property in the future, Bambrick Park could still be used for football, flag football, lacrosse, etc.

FINANCE REPORT – Nothing to add

POLICY & PROCEDURE – Christine Aguirre is looking at General Use Ordinance and is in the process of revising. There are a few items that need to be updated that was learned about at the legal symposium last week. May bring this item to the board in January for approval.

President McAdam and Executive Director Louise Egofske gave information on some new legislation known as the Efficiency Act and what the process is for this beginning next year. IAPD is in the process of creating templates to guide districts in putting this together. The deadline to form a committee for this is June of 2023 and then we will have 18 months to put everything together to submit.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

FINAL ADJOURNMENT – Commissioner Scarlati made a motion to adjourn with a second by Commissioner Wagner. All Ayes, motion carried.

Meeting adjourned at 7:34 p.m.



President



Secretary