

Minutes of a Regular Session of the
Board of Commissioners of the Lemont Park District
Held on September 28, 2022 at 6:30 p.m.
Safety Village, 55 Stephen Street, Lemont, IL 60439

CALL TO ORDER - President McAdam called the meeting to order at 6:30 p.m.

ROLL CALL - Commissioners Present: McAdam, Wagner, Mescher, Richmond, Scarlati. Also in attendance were Executive Director Louise Egofske and staff – Dellamano, Morelli, Aguirre, Khuen, Piotrowski, Dian, Granados, and Dickman as recording secretary for the evening. Nathan Janusz was also in attendance to present an Eagle Scout project proposal.

PLEDGE OF ALLEGIANCE - Led by President McAdam

CHANGE TO THE AGENDA – None

COMMUNICATIONS:

CORRESPONDENCE – In the packet is a thank you note from the Lemont Public Library.

CUSTOMER SERVICE AND COMMUNITY SPOTLIGHT AWARD RECOGNITION – Lisa Dian read the Guest Service Award nomination for Faustino Fernandez. Faustino is the recipient of the September Values in Action Award. Recognitions for years of service at the Lemont Park District were mentioned for the following employees: Kristy Lambrakis, 5 years in August and Josh Rogowski and Marta Cygan for 5 years in September. Lisa spoke about how we changed from Guest Service Award to Values in Action Award.

PUBLIC COMMENT – President McAdam opened the floor to public comment. Eagle Scout Service Project Proposal for Lions Park Improvement was given by Nathan Janusz. Commissioners were in agreement that it was a great idea and wished Nathan good luck with the project. We will provide the materials and Nathan will take care of the project per Jason. President McAdam closed floor to public comment.

CONSENT AGENDA – The following items were presented to the board as consent:

- 3.1 **Action** – Approval of Regular Meeting Minutes from August 24, 2022
- 3.2 **Action** – Approval of Committee of the Whole Meeting Minutes from September 14, 2022
- 3.3 **Action** – Approval of August 2022 Treasurer's Report
- 3.4 **Action** – Approval of September 2022 Payables
- 3.5 **Action** – Approval of Resolution #2022-8 Authorizing the new location and revised meeting schedule for the remainder of 2022 – change to 6 p.m.

Commissioner Wagner made a motion to approve the Consent Agenda as presented, with a second by Commissioner Richmond. Short discussion regarding changing the time of the meetings to 6 p.m. instead of 6:30 p.m. Commissioner Wagner made a motion to amend the

motion for the Consent Agenda with the meeting time change to 6 p.m., with a second by Commissioner Scarlati.

Roll Call – Ayes – Commissioners Scarlati, McAdam, Wagner, Mescher, Richmond
Nays – None

BOARD BUSINESS –

President's Comments – Nothing to add.

Commissioner's Comments – Nothing to add except a thank you for the new jackets.

STAFF AND COMMITTEE REPORTS –

EXECUTIVE DIRECTOR'S REPORT – Executive Director Louise Egofske mentioned that we are all excited about the Best of the Best Award from IAPD. Thank you to all who worked on the submission. The Best of the Best Awards will be held on October 14th. Tomorrow Senator Curran will be at Corner Stone at 6 p.m. and we did RSVP for those who would like to attend. Went over the meeting schedules for the remainder of the year and what would be taking place at each meeting. October 11th and 25th will be our normal meetings. November 1st will be a special meeting, November 8th meeting will have a workshop at 5:30 p.m. with the board meeting immediately following. December 6th will be a COW meeting if necessary and December 13th would be a regular board meeting. Chief Maton will be attending the October 25th meeting and presenting information regarding the Safe-T Act and changes that will go into effect as of January 1, 2023. He will go over what will be changing for us so that we can educate our staff. We will have another presentation on October 25th from Victoria Reynolds from Lewis University regarding an alternative communication board for use in parks, it is more of a picture communication board. The budget is moving along. Despite not receiving Cook County Tax Receipts that we should have received the last few months; we have enough cash on hand to meet requirements. We may not receive monies from Cook County until January. They have switched to a new computer system, and we believe this delay is system related.

RISK MANAGEMENT/HUMAN RESOURCES REPORT – Nothing to add.

UPDATE 5.1b. – HR/Payroll System Recommendation – Lisa Dian spoke about the new Paycom system, cost and time savings for staff, and ease of reporting. Executive Director Louise Egofske mentioned that Lisa has been working with Christine and involved staff in the recommendation. Spoke to multiple system users including Oak Park and Gurnee. Our sales representative is local and has a whole team of people who will help and train the staff. We would like to bring the new Paycom system agreement for approval at the October 11th meeting. We can also integrate Facility Dude into this system in the future. All staff will have access to an app which will make things easier to communicate with staff as well.

Action 5.1c. – Approve Design Perspectives Design Services Agreement for the OSLAD Grant This proposal is from Tod Stanton. He is creating documents for phase 2 of Athens Park with Studio GC. We will only have one set of plans when the project goes out to bid.

Commissioner Mescher made a motion, with a second by Commissioner Richmond to approve the Design Perspectives Design Services Agreement for the OSLAD Grant.

Roll Call – Ayes – Commissioners Mescher, Richmond, Scarlati, McAdam, Wagner

Nays – None

INTERGOVERNMENTAL – Executive Director attended the Lemont Administrator’s Luncheon. This was a great opportunity to catch up and collaborate on agency project and opportunities.

MARKETING AND RECREATION – Only thing to add is the park openings on Monday, October 3rd at 5 p.m. at Briarcliffe Park and 6 p.m. at Kettering Park. Moving along on NFC fitness court opening and working on the opening for that.

Action 5.3a. - Approval for Naming of the CORE Train Station Outdoor Fitness Court

Commissioner Wagner made a motion, with a second by Commissioner Scarlati to approve The naming of the CORE Train Station Outdoor Fitness Court.

Roll Call – Ayes – Commissioners Richmond, Scarlati, McAdam, Wagner, Mescher

Nays - None

FACILITIES – Anthony Morelli mentioned that he had a meeting with the Chicago White Sox youth baseball/softball coordinator, Mike Huff, last week regarding the updating of the Miracle Field and that they were very interested. They are going through the budget process right now and we should know more around the middle of November if they are able to participate in the updating.

FITNESS – Nothing to add.

Action 5.4b. – Approval of Contract for Virtugym App – Anthony Morelli mentioned that this app was brought to our attention by Vernon Hills Park District. Lap swim, class reservations, class cancellations would all be able to be done through the branded app. We would also be able to market other items, such as events, change in hours, etc., through this app. Roll out, if approved, is scheduled to begin around November 1st with Del, Jen and the Fitness Desk taking the lead on training our members on the use of the app. We will take time to train the seniors when they are here for the fitness classes. Commissioner Mescher asked if this would be an app for program registration. Anthony Morelli said at this time it is not but we hope to have something like that in the next few years.

Commissioner Richmond made a motion, with a second by Commissioner Mescher to approve the Contract for the Virtugym App

Roll Call – Ayes – Commissioners Mescher, Wagner, McAdam, Scarlati, Richmond

Nays – None

AQUATICS – Anthony Morelli mentioned that all swim lessons offered in the fall Memory Maker are a go and we have instructors for all aquatic programs.

MAINTENANCE – Jason Khuen mentioned that the fire panel went down at The CORE but we are expecting a quote tomorrow morning to repair or replace the fire suppression panel. Jason also mentioned that Ford, Chevy and GMC are not participating in government pricing anymore for vehicles due to the government not renewing their contract with manufacturers. Jason also spoke about Victoria Reynolds from Lewis University, presenting a communication board at the next board meeting.

Action 5.5a. – Approval of Surplus Property Ordinance #2022-5

Commissioner Wagner made a motion, with a second by Commissioner Scarlati for the Surplus Property Ordinance #2022-5.

Roll Call – Ayes – Commissioners Scarlati, Richmond, McAdam, Mescher, Wagner

Nays - None

Action 5.5b – Approval of Release of PO for Ford F-250 Truck Purchase

Commissioner Richmond made a motion, with a second by Commissioner Mescher for the approval of release of PO for Ford F-250 Truck Purchase.

Roll Call – Ayes – Commissioners Mescher, Richmond, Wagner, McAdam, Scarlati

Nays - None

FINANCE/HUMAN RESOURCES – Executive Director Louise Egofske mentioned that we are moving along in the budget process and levy information. She also mentioned that we are doing very well in some programs and they are exceeding budgets.

POLICY & PROCEDURES – Christine Aguirre mentioned that she is almost done with Ergonomics Manual and it will be up for review soon. Lindsay from PDRMA was here on Monday and we are waiting for any recommendations from her visit and should hear back shortly.

UNFINISHED BUSINESS – Executive Director Louise Egofske mentioned that the DA accreditation review team will take place on Tuesday, October 11th all day. We expect a good experience and to be recertified. We have a mock review on October 5th. Staff is doing a great job in preparing for the review.

NEW BUSINESS – Nothing to add.

ADJOURN TO EXECUTIVE SESSION – Commissioner Wagner made a motion to adjourn into Executive Session for the following, with a second by Commissioner Scarlati at 7:28 p.m. for the following.

- 8.1 The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussion whether a particular parcel should be acquired, pursuant to 5ILCS 120/2(c)(5)
- 8.2 The appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in park, recreational or educational setting or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational or educational setting or a volunteer of the public body or against legal counsel for the public

body to determine its validity, pursuant to 5ILCS 120/2(c)(1) of the Open Meetings Act

The following were invited into the session: Commissioners Scarlati, McAdam, Wagner, Mescher and Richmond and staff Executive Director Egofske.

Roll Call: Ayes - Commissioners McAdam, Scarlati, Richmond, Mescher, Wagner
Nays – None.

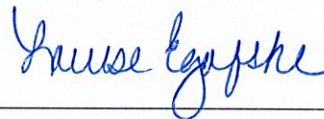
Regular meeting resumed at 7:54 p.m.

FINAL ADJOURNMENT – Commissioner Scarlati made a motion to adjourn, with a second by Commissioner Wagner. All Ayes – motion carried.

The meeting adjourned at 7:55 p.m.



President



Secretary