



**LEMONT PARK DISTRICT**  
**POOL RENTAL APPLICATION/AGREEMENT**  
 2020



**APPLICANT/ORGANIZATION INFORMATION**

Applicant/Organization \_\_\_\_\_ Contact Number \_\_\_\_/\_\_\_\_ - \_\_\_\_\_

Individual Name \_\_\_\_\_ Contact Number \_\_\_\_/\_\_\_\_ - \_\_\_\_\_

Applicant/Organization Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ E-mail Address \_\_\_\_\_

**EVENT/RENTAL INFORMATION**

Rental Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Additional Date(s) Requested \_\_\_\_\_

**PRIVATE POOL PARTY**

Private Parties include admission for up to 300 guests (Centennial Pool) and 75 guests (CORE Pool) Duration of rental is two (2) hours. All guests (including Mom & Dad) are included in the head count.

**Location**

**CENTENNIAL POOL**

**CORE POOL**

**Fees**

Resident \$350.00/Non-Resident \$475.00  
 \*Additional Hour \$175.00/\$238.00

Resident \$250/Non-Resident \$375  
 \*Additional Hour \$125.00/\$188.00

**Times**

- Saturday & Sunday (9 - 11 am)
- Saturday & Sunday (6:15 – 8:15pm)
- Monday – Friday (7:15 – 9:15 pm)

- Saturday & Sunday (8:15 – 10:15pm)

**Additional Information**

- Price per person after 300 per is \$3.00 per person
- 3 tables are included for food/gifts, etc.

\*Additional must be approved by the Aquatic Supervisor. Only the weekend evening hours are able to be extended. The weekend hours would be extended from 8:15pm to 9:15pm

**LAP LANE RENTALS (CORE) \*Required for outside private swim lessons**

Lap Lanes are also available for rental at the CORE during normal hours of operation.

**Fees** Resident \$30.00/Non-Resident \$45.00 per hour, per lane.

**OFFICE USE ONLY**

RESERVATION # _____	CHECK # _____	RECEIPT # _____
REQUEST RECEIVED ____/____/____	ENTERED RECTRAC ____/____/____	BY _____
RENTAL FEES \$ _____	CERT. OF INSURANCE RECIEVED ____/____/____	
ADDITIONAL FEES \$ _____	APPROVED BY _____	
<b>TOTAL DUE</b> \$ _____	DEPOSIT PD. \$100.00	<b>AMOUNT DUE</b> \$ _____



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### Reserving a Facility

Reservation of a Lemont Park District facility requires a completed, signed rental application. Rental is not confirmed until ALL Fees have been paid for, for the rental.

Facility rentals may not be allocated more than 3 months in advance. Exceptions may be made for special circumstances with the approval of the Aquatics Supervisor (i.e. annual events or special events), at which time, Applicant/Organization may enter into an agreement with the Lemont Park District.

### The Lemont Park District Reserves the Right

1. To approve or deny any request submitted for facility usage.
2. To cancel or re-locate any scheduled rental to another location due to scheduled Park District functions/programs.
3. Cancel any rental due to inclement weather including but not limited to: Lightning, Thunder within in 30 minutes or 10 miles, tornado watch or warning, pool health code requirement, unsafe conditions. Every effort will be made to reschedule.

### To Make a Reservation

1. Complete and sign/date the rental application and mail it or return it with all fees to the Guest Services located at the CORE.
2. Requests for facility use will then be reviewed for availability and applicant/organization will be notified by phone and or email within 5 business days of receipt of application.
3. Reservation is on a first come first serve basis and not considered RESERVED until you receive a receipt for facility

### Rental Deposit and Payment Information

A \$100.00 rental deposit is required at the time of rental reservation. Deposits will be refunded in full, providing there are no damages, contract breaches, or extra hourly charges and all conditions of the rental are met. Deposits will be forfeited for excess hours or clean-up. All refund checks for deposits must be approved by the Lemont Park District's Board of Commissioners.

Conditions which lead to withholding part or all of the deposit include, but are not limited to, the following:

1. Use of the pool exceeds scheduled rental time.
2. The number of persons attending the even exceeds the number of participants listed in the agreement.
3. Park District equipment is damaged during rental period.
4. Additional staff time charge required for special services or items not on prepaid facility charges but used by renter during rental period.
5. Not adhering to rules & regulations.

### Cancellation/ Refund Policy

Cancellations must be submitted in writing to the Facility Manager, by the person who signed the contract, at least 10 days prior to event in order to receive a deposit refund. No deposit refund will be granted on rescheduled bookings of a cancelled contract.

### OTHER CANCELLATIONS

Your rental may be cancelled by District staff to ensure the safety of our guests. Examples may include, but not limited to; inclement weather, maintenance issues or unsafe conditions. In the event we cancel your reservation prior to the start of the rental, you may reserve another date/time, if available, or receive a full refund. Every attempt will be made to



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reschedule, however due to other scheduling commitments, space may not be available. If the rental begins and needs to be cancelled during the rental due to, but not limited to, the above conditions, there will be no refund or alternative date. Staff will monitor the weather and if needed, will call rental host prior to rental to discuss weather conditions and options.

- At the Centennial Outdoor Pool if the Lightening Alert System is activated, lightening is spotted or Thunder is heard, the pool will remain closed until the Lightening Alert System signals an all clear or for a minimum of 30 minutes from the last time lightening or thunder was last spotted or heard.
- At the CORE Indoor Pool if the Lightening Alert System is activated, lightening is spotted or Thunder is heard AND a severe thunderstorm warning or watch has been issued the pool will remain closed until the Lightening Alert System signals an all clear or for a minimum of 30 minutes from the last time lightening or thunder was last spotted or heard.

### **Behavior Management Policy**

All participants are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to help make programs safe and enjoyable for all participants. Additional rules may be developed for specific programs as deemed necessary by staff. The agency insists that all participants comply with a basic behavior code. All participants shall:

1. Show respect to all participants, staff, and volunteers. Participants should follow program rules and take direction from staff.
2. Refrain from using abusive or foul language.
3. Refrain from threatening or causing bodily harm to self, other participants, or staff.
4. Show respect for equipment, supplies, and facilities.
5. The following infractions will constitute utilization of the discipline procedures.
  - Harming ones' self such as, but not limited to:
    - a. Leaving grounds without permission.
    - b. Leaving designated group without permission.
    - c. Climbing on objects that are not recommended by staff.
    - d. Physical damage to self.
    - e. Possession, use or transfer of alcohol, illegal drugs, tobacco or tobacco products and cannabis and e-cigarettes/vape pens.
  - Harming others such as, but not limited to:
    - a. Fighting
    - b. Throwing objects at or near others.
    - c. Bringing or using weapons, i.e., knives, glass, sharp objects, etc.
    - d. Hitting, kicking or biting others.
    - e. Extreme verbal abuse.
    - f. Profanity
    - g. Showing disrespect to other participants and staff.
    - h. Other aggressive behavior including any verbal or physical bullying.
  - Damage to Property
    - a. Vandalism
    - b. Tantrums resulting in damage to property.
    - c. Breaking, damaging or destroying property.
  - Theft
    - a. Taking any item that does not belong to the child



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**Rental Rules & Regulations**

**The following rules/regulations must be obeyed by the renter and their guests at all times. Failure to adhere to the following rules/regulations may result in: 1). Immediate closure of the event and forfeiture of fees. 2). Disqualification from future rentals, and if necessary 3). Local Law Enforcement official may be notified.**

1. All guests (including mom & Dad) are included in the head count.
2. Inclement weather: Please see cancellation policy.
3. All pool rules and regulations, including the Behavior Management Policy, apply during your rental, and for your safety, will be strictly enforced.
4. All guests are subject to our zero tolerance policy. Guests who repeatedly violate rules/regulations will be asked to leave District property and are subject to suspension.
5. Alcohol or any other illegal substance is prohibited in District Aquatic Facilities and in conjunction with District Aquatic Rentals or Reservations. Guests who may be under the influence will be asked leave by other means than driving.
6. Smoking is strictly prohibited in District Aquatic Facilities.
7. District staff reserves the right to implement/enforce new rules/regulations as they apply to ensure the safety of our guests.
8. All functions conducted in Lemont Park District facilities must be in accordance with the districts standards, and therefore, not be in violation of any park district regulations and or ordinances.
9. All organizations in association with the Lemont Park District through rentals, field use or tournaments must follow all Lemont Park District Rules and Guidelines including but not limited to: ADA Policy, Non-Discrimination and Harassment Policy, Smoking Policy, as well as the Lemont Park District general use ordinances

I certify that all the information as listed above is accurate and correct. I have read the Facility Rental Regulations pertaining to the use of Lemont Park District facilities and will 1). Be responsible for all injuries caused by such use, 2). Adhere to the rental hours agreed to through the signed contact and 3). Reimburse the Lemont Park District for all loss or damage to Park District equipment/property caused by such use. In consideration of participation as specified at the location requested, for the date(s) and time(s) requested, I do hereby release and hold harmless for Lemont Park District from any and all liability or claims for damage or injury to person or property of the undersigned due to permittee's use of said facility (ies), by reason of any act or omission by the Lemont Park District or any of it officers, agents or employees or the condition of its property.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



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**POOL RULES (CENTENNIAL POOL & CORE FITNESS & AQUATIC COMPLEX)**

- Lifeguards are on duty to enforce rules and respond to emergencies. Please do not distract them.
- Guests and members entering the facility must provide a current season pass, membership ID or pay the daily admissions fee. Guests paying a daily admissions fee must provide proof of residency (state issued photo ID) or pay the non-resident fee.
- Admissions to the pool shall be refused to all persons having any contagious disease, any infectious conditions such as colds, fever, diarrhea, vomiting, discharge of any kind or any other condition that appears infectious.
- Children 10 & under must be accompanied by a responsible individual 16 years of age or older. Never leave small children unsupervised in or near water. Never swim alone.
- Only U.S. Coast Guard approved Type 3 floatation devices are permitted. Parent/Guardian must actively supervise, in the water, children using life vests and/or children with limited swimming abilities and remain within one arm's length reach.
- Children who are not toilet trained must wear swim diapers with tight fitting plastic pants.
- All guests are encouraged to shower with soap before entering the pool.
- Swimsuits only. For protection from the sun, plain white t-shirts are allowed.
- Running, diving in unauthorized areas, rough play and/or similar behavior is strictly prohibited.
- Flotation devices, toys, snorkels, fins and masks are not allowed unless part of an organized class/special event.
- Please leave all valuables at home. The Lemont Park District is not responsible for lost or stolen items.
- Electronic devices are not permitted in the locker rooms.
- Outside coolers are not permitted. For your convenience, items are available for purchase at our concessions stand. All food items must remain in the concessions area and are not permitted on deck. Plastic water bottles with sports caps are permitted on the deck area. No glass containers allowed.
- Possession, use or transfer of alcohol, illegal drugs, tobacco or tobacco products, cannabis and e-cigarettes/vape pens will result in immediate ejection and the proper authorities will be notified.
- Management may enforce other rules as they may apply to ensure the safety of our guests.

**LAP SWIM RULES (CORE FITNESS & AQUATIC COMPLEX)**

- Must be 14 years of age or older.
- Swim on the right side of the center lane.
- Please swim in a counter clockwise pattern.
- When entering a lane, give the current swimmer the right of way.
- When passing another swimmer pass to the swimmer's left, down the middle of the lane at full speed. Once you have finished passing, swim to the right of the lane.
- When resting, move to the outside corner to allow others swimmers to pass easily.
- Do not hang on lane lines.
- If you use kick boards or pull buoys, please put them away when exiting the pool.

**WATERSLIDE RULE (CENTENNIAL POOL)**

- Riders must enter the slide in a sitting position and wait for instructions from the lifeguard.
- Riders must be at least 48" tall and have the ability to swim to the nearest exit.
- Maximum weight is 300 pounds.
- All riders must ride feet first while lying on their back with arms crossed across their chest. Do not go down the slide head first.



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- One guest permitted on the slide at a time. Absolutely no trains or chains of riders permitted.
- No tubes, mats or life jackets permitted on the waterslide.
- The line should form on the deck with one rider on each landing and one rider is the starter tub. Wait until the landing area is clear before entering.
- No diving from the slide.
- Leave the plunge pool promptly after entering.
- Riders must be in good health. Elderly persons, those suffering from heart disease, high blood pressure, persons using prescription medication, pregnant women, or individuals with other health concerns should consult their physicians before using the water slides.
- Non-swimmers are not permitted.
- Rider assumes all risk of injury due to misuse of this slide or failure to follow rules.

**DIVING BOARD RULES (CENTENNIAL POOL)**

- Exercise caution and follow the direction of lifeguards.
- Do not move fulcrum.
- One person on the board at a time, one bounce per turn.
- Make sure diving area is clear of swimmers before diving.
- No flips, inward dives, handstands or cartwheels permitted.
- Jump/dive straight off the end of the board, not to the side.
- Swim to the nearest designated ladder after using the diving board.
- No swimming under the diving boards or in the diving area.
- Non-swimmers are not permitted.
- Diver assumes all risks of injury due to misuse of the diving board or failure to follow rules.

**REASONS FOR POOL CLOSURE... We reserve the right to close our pool for the following reasons.**

- At the Centennial Outdoor Pool if the Lightening Alert System is activated, lightening is spotted or Thunder is heard, the pool will remain closed until the Lightening Alert System signals an all clear or for a minimum of 30 minutes from the last time lightening or thunder was last spotted or heard.
- At the CORE Indoor Pool if the Lightening Alert System is activated, lightening is spotted or Thunder is heard AND a severe thunderstorm warning or watch has been issued the pool will remain closed until the Lightening Alert System signals an all clear or for a minimum of 30 minutes from the last time lightening or thunder was last spotted or heard.
- Fecal incidents may cause pool closure for up to 24 hours.
- Mechanical issues or any other unforeseen instances.
- Temperature below 69 degrees.
- Low attendance (10 or less).